



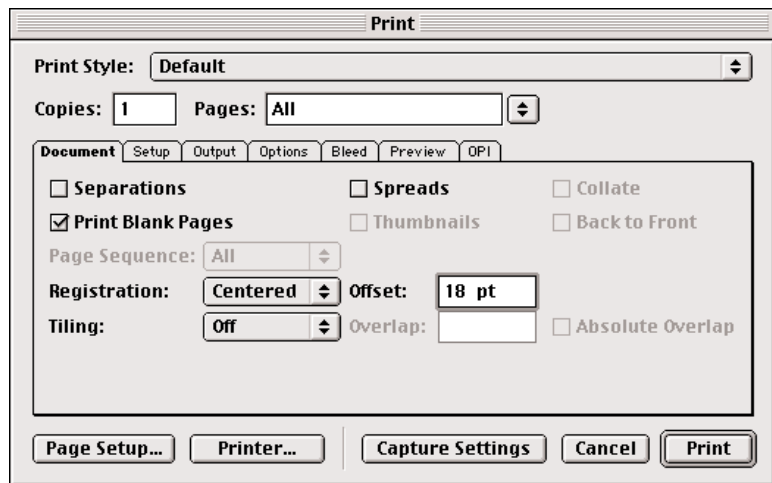
Creating Adobe Acrobat PDF Files

QuarkXPress 5.0 with MacOS 9.2.2

BEFORE YOU BEGIN: Make sure Acrobat Distiller is set up properly and that you've installed the required PPD and printer driver. You'll find instructions for doing this in "Acrobat Setup for OS 9.2.2."

STEP 1

Open your document, choose File → Print, click the Document tab, and change your settings to match the illustration.

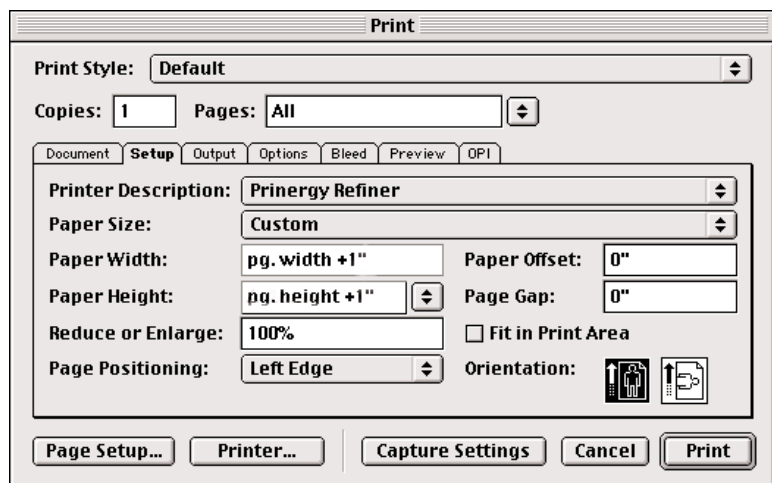


STEP 2

Click the Setup tab, and change your settings to match the illustration.

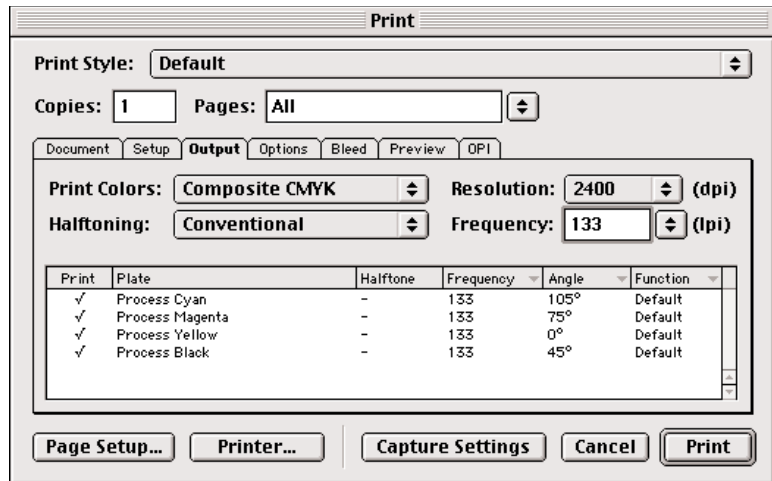
Set the Paper Width one inch wider than your document width.

Set the Paper Height one inch wider than your document height.



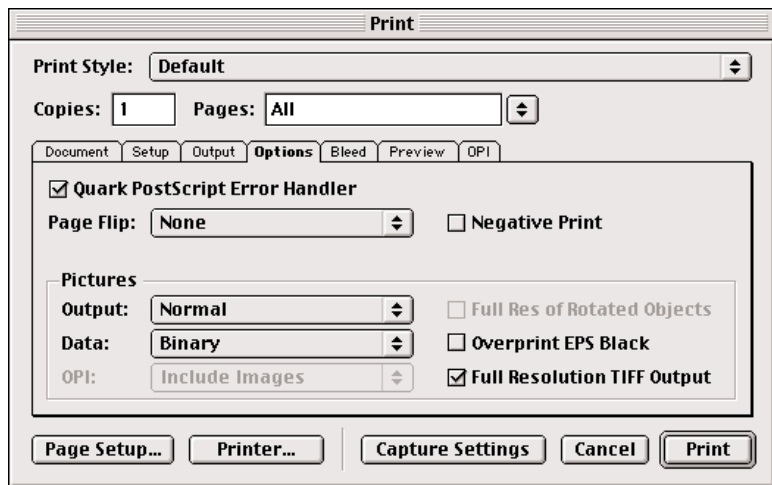
STEP 3

Click the Output tab, and change your settings to match the illustration.



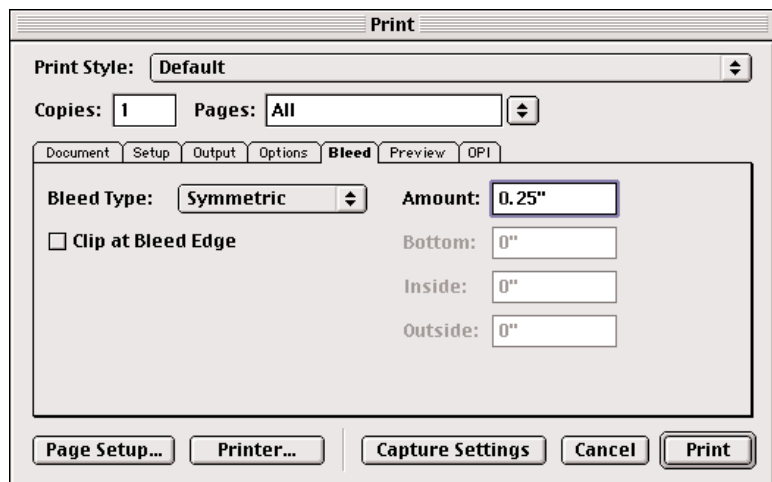
STEP 4

Click the Options tab, and change your settings to match the illustration.



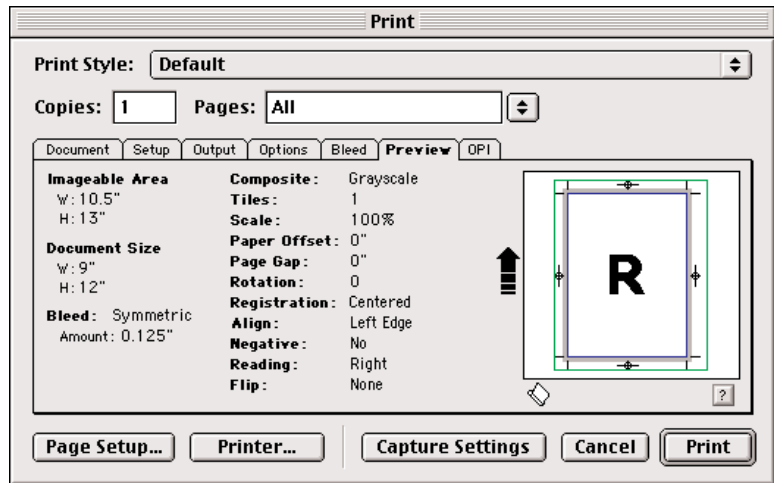
STEP 5

Click the Bleed tab, and change your settings to match the illustration.



STEP 6

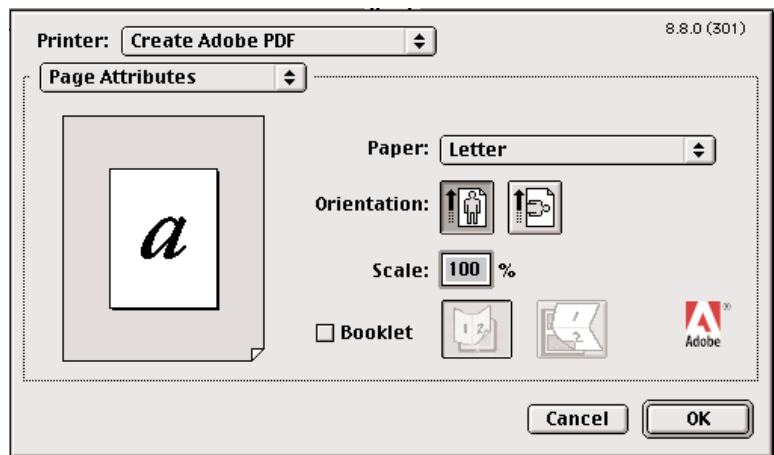
Click the Preview tab, and change your settings to match the illustration. Then click the Page Setup button.



STEP 7

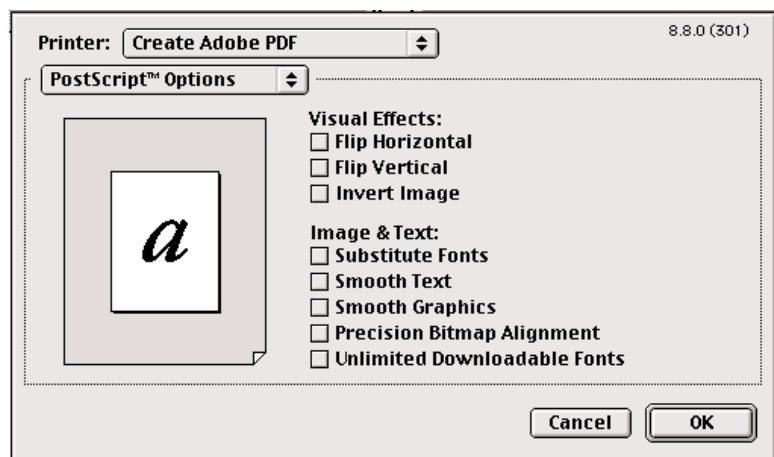
Change your settings to match the illustration.

Use the Paper pop-up menu to set a custom page size with a width and height one inch greater than your document's width and height.



STEP 8

Choose PostScript Options from the pop-up menu and uncheck all options. Then click OK. You will return to the Print window. Now click the Printer button.



STEP 9

Change your settings to match the illustration.


Printer: **Create Adobe PDF** Destination: **File**

General

Copies: **1** Collate Reverse Order

Pages: All
 From: To:

Paper Source: All pages from: **OnlyOne**
 First page from: **OnlyOne**
Remaining from: **OnlyOne**

Save Settings  **Cancel** **Save**

STEP 10


Choose Error Handling from the pop-up menu and change your settings to match the illustration.

Printer: **Create Adobe PDF** Destination: **File**

Error Handling

If there is a PostScript™ error:

No special reporting
 Summarize on screen
 Print detailed report

Save Settings  **Cancel** **Save**

STEP 11

Choose PostScript Settings from the pop-up menu and change your settings to match the illustration.

Printer: **Create Adobe PDF** Destination: **File**


PostScript Settings

Format: **PostScript Job**

PostScript Level: Level 1, 2 and 3 Compatible
 Level 2 Only
 Level 3 Only

Data Format: ASCII
 Binary

Font Inclusion: **All**

Save Settings  **Cancel** **Save**

STEP 12

Choose PDF Settings from the pop-up menu and change your settings to match the illustration.

When you click Save, a temporary PostScript file is created. Acrobat Distiller automatically launches and converts the PostScript file into a PDF file, and then quits. The PDF file is then opened in Acrobat.

